



The **Brookhaven Chambers of Commerce Coalition** recognize that our small business communities are always challenged. With this in mind the BCCC is offering 2 grants to help offset *operational expenditures*. This criterion differs from our *small business improvement grant* and allows the money awarded to be used for **FUNCTIONAL COSTS**. Guidelines and contact info are below. *Your letter of request is your 'formal application'*. Applications will be judged independently and **ONLY** one per business. Reflecting the needs of the business will determine the amount of the grant. **Small Business Operating Grants-\$1,000 & \$500**

ELIGIBILITY:

- Business may not be larger than 50 employees
- Business must be a member of their local chamber or any chamber in the Town of Brookhaven.
- That chamber must be a member of the BCCC in good standing.
- Only Business owners or main principles of the business may submit an application for the award.
- Proof of ownership or entitlement (manager, executive) must be presented with the application.
- Requests for the award can be used for ANY operational cost for the business, to include, but not limited to utilities, rent and payroll.
- The business must have been operating for a minimum of one year.
- The business must be considered viable in the time period after the grant application is received and awarded.

***Non-profits are ineligible, ONLY SMALL BUSINESSES**

*Letters of request must be emailed to bransome@optonline.net 'Small Business Operating Grant' in the subject area. ALL requests **MUST BE EMAILED BY March 3, 2025 DEADLINE**. The award will be given out at April 16th at the BCCC's annual awards reception.*

All questions can be directed to Barbara Ransome c 631-889-1190 or email at bransome@optonline.net REQUESTS MUST BE IN AN ATTACHED **WORD** DOCUMENT, WITH COMPLETE CONTACT INFORMATION INCLUDED IN THE DOCUMENT, OR **IT WILL NOT BE ACCEPTED.**